

NCCCLRA Planning Committee Meeting
Telephone conference call
September 29, 2008
3:30 PM

Attendees:

Ruth Bryan – System Office rep.
Michael Rose - Rockingham
Cathy Campbell - Craven
Kay Houser – Southeastern
Deborah Foster - Fayetteville
Stephanie Bowers - Pitt
Suvanida Duangudom - Wake
Tara Guthrie - Carteret
Marilyn Carney – Wake

Prior to the phone conference, Cathy sent emails to all meeting attendees containing the responses she had received from directors concerning their budget situations. Cathy mentioned that she was not pleased with the limited number of responses.

Due to the economic crisis we now face, Cathy inquired about the status of the various community colleges represented in the phone conference. She also asked for discussion on what should be done about the upcoming NCCCLRA Conference to be held on March 11-13, 2009 in Sanford, NC.

Kay indicated that Southeastern may not send any staff to the reserves workshop. Ruth said that they had been told that there was to be no conference trips after January 1, '09.

Deborah gave some background on other conferences hit by similar circumstances. During the 1980's travel was limited and the conference was postponed to the next year and dues went toward the next conference. This seemed to work at the time. It was mentioned that vendors and speakers will have to be told something soon. Someone suggested waiting until the next fiscal year or next fall to hold the conference. Cathy reminded everyone that in 2003 there was no conference held. We were also reminded that the NCLA conference meeting is in fall '09 and that might conflict with any scheduled fall '09 NCCCLRA conference.

Cathy said that she wants to have another conference call with Bill Randall included in on it. Suggestions were made to conduct the conference using Camtasia or Moodle but many felt that networking would be non-existent.

In further discussion -- Michael also expressed dissatisfaction with the responses to Cathy's survey of directors about their economic situation and agreed that she should survey them again to see if more directors would respond. Suvanida suggested that Cathy ask "how many staff could directors send if the conference was held in summer '09 or in fall '09. Ruth felt that a summer conference might interfere with other summer schedules.

Deborah wanted to know how soon we should cancel arrangements in Sanford. Suvanida has already contacted the conference center to cancel the site visit. Stephanie suggested hosting something in Greenville along with the NCLA conference. It was mentioned that we might want to ask if location would make a difference when we send out the new survey. Deborah said that she would talk to Roxanne Davenport and Dr Harry Cook. Cathy is going to create a new survey and send it out to committee members for feedback. She also plans to get in touch with Barbara McKibbin. Another conference call

was arranged for November 13 at 3:00 PM. Arrangements will be made to contact the Wicker Center and the conference hotels about possible cancellation.

In closing -- Cathy mentioned that she has been contacted by several individuals offering their facilities for future conferences. And she added that she planned to email the survey questions to everyone for their review by the next business day.

The planning committee phone conference was concluded at approximately 4:10 PM.

Respectfully submitted by:
Marilyn Carney,
Secretary