

IMMEDIATE PAST PRESIDENT

OFFICE RESPONSIBILITIES

- Serve as Chairman of the Priorities Committee.
 - Appoint Committee membership according to formula.
 - Schedule meetings and coordinate the activities of the Priorities Committee.
 - Report on activities at meetings of the Executive Board and at the Association Business Session. A hard copy of reports should be provided to the Secretary.
- Participate as a voting member on the Executive Board.
- For reference, maintain documentation that might be useful to a successor. Significant documentation such as survey result summaries, etc., may be given to the Procedures Officer.
- Perform any tasks assigned by the President.

COMPOSITION OF PRIORITIES COMMITTEE

- One Librarian
- One AV/Media staff member
- One Learning Center/Guided Studies staff member
(The above members shall come from different regions of the State - Western, Central, and Eastern)
- One LRC Director
- One LRC paraprofessional
- One Past President of LRA
- The current LRA President shall serve as an ex officio member

PROCEDURES OF PRIORITIES COMMITTEE

- Identify common concerns, issues, and needs of the LRA membership and communicate them to the Executive Board, DCC staff and the NCCC Presidents' Association, as appropriate.
 - Define issues, goals, and procedures in an initial planning meeting, then schedule as many subsequent meetings as needed.
 - Hold at least one meeting with pertinent DCC staff and the LRA liaison from the Presidents' Association. Include the current LRA President and Vice President.
 - Conduct surveys of the membership as necessary.